

THE SHILLONG LAW COLLEGE

ACADEMIC INSTRUCTIONS

- (A) STUDENTS WHO FAILED TO ATTEND 75% OF CLASSES IN ANY SEMESTER WILL NOT BE ALLOWED TO APPEAR IN THEIR RESPECTIVE SEMESTER EXAMINATIONS, BUT WILL BE PROMOTED TO THE NEXT SEMESTER. SUCH STUDENTS ARE REQUIRED TO TAKE RE-ADMISSION TO THAT SEMESTER AFTER COMPLETION OF THE 6TH SEMESTER. AFTER ATTENDING THE REQUIRED NUMBER OF CLASSES, THE CONCERNED STUDENT SHALL BE ALLOWED TO APPEAR HIS/HER BACK SEMESTER EXAMINATION.
- (B) STUDENTS ARE REQUIRED TO APPEAR THE TWO UNIT TESTS/SESSIONAL TESTS WHICH ARE COMPULSORY AND THE AVERAGE MARKS OBTAINED IN THE UNIT TESTS/SESSIONAL TESTS WILL BE COUNTED IN THE END SEMESTER EXAMINATION AS PER THE UNIVERSITY RULES AND REGULATIONS.
- (C) **END-SEMESTER EXAMINATIONS ARE MANDATORY FOR ALL STUDENTS.**
- (D) ANY STUDENTS WHO REMAIN ABSENT FROM CLASSES CONTINUOUSLY FOR MORE THAN TWO WEEK WITHOUT JUSTIFIABLE CAUSE AND WITHOUT INFORMING THE PRINCIPAL, HIS/HER ADMISSION WILL BE CANCELLED AND THE NAME WILL BE STRUCK OFF FROM ADMISSION REGISTER.
- (E) STUDENTS WHO REMAINED ABSENT IN THE ORAL EXAMINATION OF PRACTICAL PAPER SHALL BE TREATED AS "ABSENTEE" IN THE PAPER. THE STUDENT CONCERNED SHALL HAVE TO RE-SUBMIT THE ASSIGNMENT AND APPEAR IN THE ORAL EXAMINATION IN THE NEXT ACADEMIC SESSION.
- (F) DUPLICATE IDENTITY CARD WILL BE ISSUED ONLY IN GENUINE CASES AND AFTER FILING AN F.I.R TO POLICE STATION. THEY ALSO HAVE TO PAY A FINE OF Rs. 500/-.
- (G) ENTRY OF MEDIA PERSONS IN THE COLLEGE CAMPUS IS PERMITTED ONLY WITH PRIOR PERMISSION OF THE PRINCIPAL. STUDENTS WHO BRING MEDIA PERSONS WITHOUT PRIOR PERMISSION SHALL BE LIABLE TO DISCIPLINARY ACTION.
- (H) ALL FORMS OF INTOXICANTS, INCLUDING ALCOHOL AND ALL SPECIES OF NARCOTIC DRUGS ARE STRICTLY PROHIBITED INSIDE AND OUTSIDE THE COLLEGE CAMPUS. ANYONE FOUND DRUNK, DRINKING OR INDULGING IN ANY FORM OF DRUG ABUSE WILL SUMMARILY BE EXPELLED AND REPORTED TO THE POLICE.
- (I) ALL STUDENTS SHOULD CONSIDER IT THEIR OWN RESPONSIBILITY TO SEE THAT CLEANLINESS IS MAINTAINED INSIDE THE CLASSROOM AND WITHIN THE COLLEGE CAMPUS. STERN ACTION WILL BE TAKEN AGAINST ANY STUDENT FOUND DAMAGING OR DEFACING THE COLLEGE BUILDING AND A FINE WILL BE IMPOSED.
- (J) IT IS MANDATORY FOR STUDENT TO BRING THE I.D CARD DAILY AND TO PRODUCE IT, IF ASKED FOR, AT ANY TIME.
- (K) RAGGING, IN ANY FORM, IS ILLEGAL AND PUNISHABLE BY LAW. THEREFORE, NO STUDENT IS ALLOWED TO TEASE, HARASS OR RIDICULE FELLOW STUDENTS AND IF ANYONE IS FOUND DOING SO, HE/SHE WILL BE EXPELLED IMMEDIATELY.
- (L) EVE-TEASING, USING OF FOUL LANGUAGES AND MAN-HANDLING OF FEMALE STUDENTS IS PUNISHABLE UNDER LAW. ALL STUDENTS ARE EXPECTED TO BE WELL-BEHAVED AND TO MAINTAIN STRICT DISCIPLINE BOTH WITHIN AND OUTSIDE THE COLLEGE CAMPUS.
- (M) DURING EXAMINATION AND FOR COLLECTING MARK SHEET, STUDENTS NEED TO PRODUCE ADMIT CARD.
- (N) STUDENTS SHOULD NOT INDULGE IN ANY UNFAIR MEANS ESPECIALLY AT THE TIME OF EXAMINATION. IF ANY STUDENT IS FOUND RESORTING TO UNFAIR PRACTICES, HE/SHE SHALL BE EXPELLED. SUCH STUDENTS SHALL NOT BE RE-ADMITTED.
- (O) DURING SUBMISSION OF EXAMINATION FORM, STUDENTS ARE REQUIRED TO SUBMIT ATTESTED COPIES OF NEHU REGISTRATION CARD AND MARKS SHEET. NO APPLICATION FORM WILL BE RECEIVED AFTER THE LAST DATE OF SUBMISSION.
- (P) AFTER EVERY SEMESTER THE STUDENTS ARE TO UNDERGO TWO WEEKS' INTERNSHIP IN THE COURT AND MAINTAIN A DIARY FOR THE SAME.
- (Q) IT IS MANDATORY FOR THE STUDENTS TO WEAR UNIFORMS PRESCRIBED FOR ADVOCATES SUCH AS FOR GIRLS BLACK SALWAR AND WHITE CHURIDAR AND FOR BOYS BLACK PANT AND WHITE SHIRT DURING THE COLLEGE HOURS INCLUDING END SEMESTER EXAMINATION.
- (R) THE COLLEGE IS A FULL TIME DAY COLLEGE. CLASSES COMMENCE FROM 10:30 A.M. AND CONTINUE UP TO 4:00 P.M.